



16th March 2020

Dear Parents/Carers,

As you are probably aware, the government's guidance on the coronavirus has changed from the 'contain' phase to one of delaying the spread of the virus. We are getting in touch to let you know what we are doing in light of this, and what we expect from all of you, to help make sure our school community keeps safe and calm.

We would like to reassure you that at school we are taking all of the necessary steps to protect our community and are continuing to follow official guidance from the government. We do not have any confirmed cases of the virus as of yet.

What's the current situation?

- The **school remains open** – this is the current official guidance we have been given.
- Pupils should attend unless they feel unwell – if your child has any of the following symptoms they **should remain at home for 7 days**:
 - a new, continuous cough and/or
 - a temperature
- If your child is unwell, report this as you would normally by phoning and/or emailing the school office.
- We have made the decision to cancel the Easter Service due to the large amount of people that visit the church on both services and to minimize the risk to our school community. We apologise for any disappointment.
- At the moment, all trips and visits will go ahead as planned unless we are advised otherwise and we will continually assess the situation and let you know as soon as anything changes.
- We'll keep you up to date with any changes to the current situation

What we are doing to protect and support pupils and staff

- The cleaners are carrying out extra cleaning duties to minimise any risks.
- Enforcing hand-washing and providing hand sanitisers in all year groups.
- We are informing children about the importance of hand washing and how to avoid the spread of any virus.
- Any child who presents unwell will be sent home to be cared for there.

What we need you to do

- If you have recently changed your contact details, please inform the school office **as soon as possible** via email or telephone.



- Talk to your children about the coronavirus. It is a scary time and we should make sure children feel supported. [BBC Newsround](#) has regular updates for younger children and [YoungMinds](#) has practical steps older children can take to help with anxiety
- Come and collect your child straight away, if we ask you to (we'll contact you if they become ill with either a temperature or a new, continuous cough)
- Check that your child has access to the Purple Mash and TT Rock Stars from home (TT Rock Stars from years 2-6), and let us know if there are any issues.

What happens if the school has to close?

We will only close if we are officially advised to do so.

In either case, we will inform you as soon as possible by email and text message.

Please keep in mind that we are only sending out this information to help the school community prepare. There are currently no plans to close.

If you have any questions

Please consult the:

- School office, if you have any questions about our response to this issue
- [NHS](#), if you want to know more about the symptoms of coronavirus. If you think you or your child may have the symptoms, use [NHS 111 online](#) if at all possible before calling 111
- Department for Education's coronavirus helpline: 0800 046 8687, if you have any questions about the government's response to coronavirus in relation to schools
- Government's [travel advice](#), if you want to know whether any upcoming trip or holiday you're taking abroad should go ahead

It is a tricky time and we know you are worried about the impact this might have on our community. It is important we keep each other safe and talk about these events to help with any anxiety.

Thank you for your continued support.

Yours sincerely

Kirsty Hutchinson
Headteacher