



22<sup>nd</sup> June 2020

Dear Parents/Carers,

We are still awaiting guidance from the DFE about what school will look like from September 2020. As soon as we know what the arrangements are, we will let you know. I can only apologise for this delay and hope that we can soon start planning for all children to return to school very soon and as soon as we are told it is safe to do so. I thank you for your patience.

As you understand, we have not been able to hold transition days for the children. With this in mind, we have thought carefully about the staffing for next year so that there is a familiar adult in each classroom. The benefit of being in a small school is that the children are used to going into other classrooms and meeting all the teachers in school in the corridors, doing playground duty and taking assemblies on a regular basis. Once the children have begun in their new class, we will ensure that they feel comfortable and at ease as soon as possible.

Your child's new class teacher will be posting a message on seesaw and showing them their new classroom to help with transition so look out for this.

- Mrs. Ruddock and Mr. Weston will continue in their roles as Assistant Head.
- Mrs. Buckroyd will be supporting the teaching in Year 6.
- Mrs Merriman will continue as SENCo and will be teaching across school over 2 days in various classes covering any release time.
- The office will be staffed by Mrs. Connor as Office Manager, full time.
- Mr. Corby will continue as Site Manager.
- Mrs. Moore will be covering some release time in Year 1,2 and 5.

Mrs Frear is leaving Harden Primary School to join another school in a similar role within our trust. She has worked at Harden Primary School for many years and we wish her well in her new school.



The staffing in each class are as follows:

Year group	Teacher/s	Support staff
Reception	Mrs. Bott and Mrs. Ruddock	Mrs. Leetham
Year 1	Miss Roe  (Mrs. Moore will teach on a Wednesday)	Mrs. Hestletine  Mrs. Smith and Miss L Hall (these 2 members of staff have worked in reception class this year)
Year 2	Mr. Kendall	Mrs. Berry (Mrs. Berry has worked in year 1 this year)
Year 3	Mrs. Lofthouse	Mrs. Askew (Mrs. Askew has worked in year 2 this year)
Year 4	Mr. Hogg	Mrs. Ashington and Mrs. Parker  Mrs. Pheasey and Mrs. Ingham (These 2 members of staff move with this class each year)
Year 5	Mr. Weston	Mrs. Ashington ( Mrs. Ashington has worked in year 4 this year)



<p><b>Year 6</b></p>	<p>Miss Hall supported by Mrs. Buckroyd.</p> <p>(Miss Hall has been the class teacher in year 5 this year and so it would be best for the children to continue with the same teacher to help with transition and ensure that teaching can continue at the correct level immediately in this important year for these children.)</p>	<p>Mrs. Parker</p>
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If you have any questions about the staffing for next year then please phone or email school.

Yours sincerely,

Mrs Kirsty Hutchinson

Headteacher